**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 11th March, 2020, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from County Councillor Steptoe and District Councillors Efde and McPherson.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 12th February, 2020.**
10. Proposed Councillor Pitts, seconded Councillor Holyland thatthe minutes of the Full Council meeting held on 12th February, 2020 be signed as a correct record. Carried unanimously.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. No County or District Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Bickford, seconded Councillor Giles that the payment requests for February/March be approved. Carried unanimously.
15. There were no receipts in the month.

1. **Fixed Assets.**
2. Proposed Councillor Pitts, seconded Councillor Holyland that the Asset Schedule as at 31st March 2020 be approved. Carries unanimously.
3. **Telephone Boxes.**
4. Proposed Councillor Bickford, seconded Councillor Giles that the Parish Council adopt the two telephone boxes in the Parish and the Clerk was instructed to set the process in motion.
5. **Home-Start Essex**
6. The letter dated 13th February 2020 from Home-Start Essex was noted. It was agreed that the Council were unable to help at this time.
7. **Planning**
8. The Clerk advised that he had nothing to report in respect of Rochford District Council Planning Applications 19/00950/FUL and 19/00951/LBC relating to St Mary the Virgin Church.
9. It was noted that a new “yellow notice” had appeared outside the Church.
10. It was also noted that Parishioners had expressed concerns that letters of objection in respect of these planning applications appeared to have been removed from the planning portal and had only been reinstated when the planning office had been contacted.
11. Proposed Councillor Pitts, seconded Councillor Bickford that the Clerk write to the leader of the Council and to Marcus Hotten requesting an explanation of the procedure relating to planning applications and complaining at the apparent removal of letters from the planning portal. Carried unanimously.
12. There were no other planning matters to consider.
13. **Report of Meetings Attended**
14. The Earl and Countess of Wessex had visited the Island and Parish Councillors and the Clerk had attended the reception held at the Heritage Centre.
15. **Clerk’s Report**
16. The Clerk had nothing to report.
17. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
18. No Parishioners addressed the meeting.
19. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
20. No information was exchanged.

Meeting closed at 19.57 hrs

Issued 13th March 2020